



CITY COUNCIL/SUCCESSOR AGENCY

ACTION MINUTES

DRAFT

MONDAY, MARCH 12, 2012

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

CALL TO ORDER

Mayor Lentz called the meeting to order at 6:32 p.m.

ROLL CALL

Councilmember's present: Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent: None
Staff present: City Manager Holstine, City Clerk Spediacci, Community Development Director Swiecki, Financial Services Director Cooper

COMMISSION INTERVIEWS AND APPOINTMENTS

**A. Interview applicant for *one* Parks and Recreation Opening
Term expires January, 2014**

6:30 Dawn Cutler

After interviewing Ms. Dawn Cutler, and discussing the prior interview of Ms. Jamesanne Dunn at the meeting of February 7, 2012, CM Richardson made a motion, seconded by CM Miller, to appoint both applicants to the Parks and Recreation Commission effective April 5, 2012, which would be the date the Ordinance 570, increasing the size of the Commission to seven member, would be effective. The motion carried unanimously by all present.

**B. Interview applicants for *one* Planning Commission Opening
Term expires January, 2016**

6:45 Tuong Van Do

After interviewing Ms. Tuong Van Do, CM Conway made a motion, seconded by CM Miller, to re-appoint Ms Van Do to the Planning Commission for a four-year term.

It was the consensus of the Council to agendize a discussion of the expansion of the planning commission at a future Council meeting and to consider the appointment of prior interviewees Mr. Greg Anderson and Ms. Pamala Sayasane.

**C. Interview applicant for *one* Traffic Advisory Committee Opening
Term expires January, 2016**

7:15 Peter Grace

After interviewing Mr. Peter Grace, CM Richardson made a motion, seconded by CM Conway, to appoint Mr. Grace to the Traffic Advisory Committee for a four-year term.

IV. 7:30 P.M. FLAG SALUTE (in Community Meeting Room)

Mayor Lentz led the flag salute.

V. ECONOMIC DEVELOPMENT WORKSHOP

A. Discuss the next steps in developing and implementing the City's Economic Development Strategy

Administrative Services Director Schillinger outlined the background of the steps taken so far in developing an Economic Development Strategy.

Councilmembers discussed conducting a charrette to study land use and design for Crocker Industrial Park and the Brisbane Village area, studying the viability of employing an Economic Development Professional, and creating an Economic Development Action Plan.

It was the consensus of the Council to have the Council Subcommittee take the feedback given so far and work with staff to prepare a spreadsheet that would determine which economic development goals could be completed under short and long term timelines.

Council also discussed looking at the viability of hiring an economic development professional when considering the upcoming budget deliberations and of the possibility of forming an Economic Development Committee.

B. Receive information on a potential Crocker Industrial Park and Brisbane Village charrette and give direction to staff

Community Development Director Swiecki gave further information about the costs and scope of a design charrette conducted by the American Institute of Architects (AIA).

After Councilmember clarification and discussion, direction was given to invite AIA to a future Council meeting to give a presentation of how a charrette would be organized and conducted.

Michele Salmon supported the idea of conducting a community design charrette.

ADJOURNMENT

The meeting was adjourned at 9:47 p.m.

Sheri Marie Spediacci
City Clerk